

Job Title: Chief Juvenile Probation Officer, Cochran County



Basic Responsibilities:

Supervise the effectiveness of probation department operations, including detention, case-management, probation supervision, court services, community resource development, interagency initiatives, victim services, offender rehabilitation, delinquency prevention, educational services and public information. Provide executive consultation and administrative services to local juvenile boards, commissioner's courts and community advisory boards. Function as the primary liaison to local public schools, law enforcement organizations, community organizations, city councils and other entities. Oversee the quality of operations related to public relations and customer service, as well as the political, economic, social, and technological trends that significantly affect the organizations present and future direction. Ensure compliance with all standards promulgated by TJJJ, as well as other applicable statutes, rules and policy, including organizational policy related to personnel, employee performance, employee grievance procedures and employee training. Monitor departmental compliance with probation code of ethics. Investigate each report of a violation of the code of ethics for all applicable departmental personnel consistent with TJJJ standards. Supervise and provide appropriate services to juveniles and their families.

Requirements:

Education and experience equivalent to a bachelor's degree in criminal justice or in a job-related field of study. Five (5) years prior Juvenile Probation Supervision experience or its equivalent required. Three (3) years of additional supervisory/management experience required. Ability to be certified as a Texas Juvenile Probation Officer. Skilled in the operation of computer terminals and software. Skilled in the use of telephones, facsimiles and copy machines. Must possess a valid Texas Driver's License and good driving record to carry out functions of the position. Must pass criminal background check. Mandatory drug testing prior to and during employment. Residency in Cochran County is required.

For more information you may look at

<https://www2.tjjd.texas.gov/aboutus/jobopportunities/jobpostinfo.aspx?ID=XwjX5HseVLY=>

Please email applications to pshenry@co.cochran.tx.us, or regular mail to 100 North Main, Rm 105 Cochran County Courthouse, Morton, TX 79346. Care of Judge Henry.