

**COCHRAN COUNTY CLERK'S OFFICE
FEE SCHEDULE AS OF JANUARY 1, 2015**

OFFICIAL PUBLIC RECORDS -- REQUIREMENTS FOR RECORDING:

1. An instrument concerning real or personal property may be recorded if it has been acknowledged, sworn to with a proper jurat, or proved according to law. Property Code 12.001 (a)
2. The Clerk should examine the document to make sure that all parties to the instrument are clearly identified as to name. In two party documents, these parties will be the grantor(s) or grantee(s). All names shall be typed under the signatures or there will be a charge for double the recording fee for that page charged. VTCS Art. 3930c
3. Any deed conveying an interest in real property, executed after December 31, 1981 shall contain a mailing address of each **Grantee** appearing on the document (or separate instrument signed by grantor or grantee and attached to the document.) If the address is missing, such document may only be recorded after a penalty fee of the greater of (1) **TWICE** the usual filing fee or **\$25.00**.
4. Any instrument recorded in two different records - **DOUBLE THE FILING FEE**.
5. **MINIMUM FILING FEE FOR ANY FILING IN OFFICIAL REAL PROPERTY - 26.00.**
6. To be filed in the real property records, a certified copy dated after September 1, 1994 must have a certification on each page.
7. The following Notice must be placed in a visible area:
"Instruments transferring an interest in Real Property to or from an individual (Deed, Deed of Trust, or Mortgage) recorded in the Official Public Records of Cochran County and executed on or after January 1, 2004:
 - (1) are not required to contain a social security number or driver's license number; and
 - (2) are public records available for review by the public."Chapter 11, Property Code, Section 11.008
8. **Penalty Filing Fees** of twice the amount of that page's normal charge will be assessed if:
 1. Page is larger than 8 1/2" X 14";
 2. First page does not contain clearly identifying heading to identify the type or kind of legal instrument; Loc. Gov. 191.007
 3. Names are not legibly typed or printed immediately under each signature;
 4. All photocopies or reproductions are not positive prints (black on white);
 5. Riders or attachments are larger than the size of the page as defined above or more than one rider or attachment is included in or attached to a page.

Specifications without Penalty Filing Fees:

A page must be printed in type not smaller than eight-point type and be suitable otherwise for reproducing from it a readable record by photocopy or micrographic process used in the office of the county clerk.

FILING FEES

First page ...(\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
Second and subsequent pages	4.00
For each name in excess of five (5) names to be indexed	0.25
Each attachment or rider	4.00
Abst. of Judgment(\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
Each additional page or part of a page	4.00
Issuance of Abstract of Judgment (County)	5.00
Filing and Posting Trustee's Sale (\$2 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	13.00
Assumed Name Certificate (\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
Plus for each name indexed	0.50
Assumed Name Abandonment (same breakdown as above)	26.00
Federal Tax Lien..(\$10 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	21.00
Release Federal Tax Lien(same breakdown as above)	21.00
Lien Search (Federal, State and Abst. of Judgment)	21.00
(\$10.00 Search, \$5 RMO. \$5 Archive, \$1 CHS)	
Lien Search (Federal, State, Abst. Of Judgment & U.C.C.)	26.00
State Tax Lien (\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
Release of State Tax Lien (same breakdown as above)	26.00
Hospital Lien (\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
Release Hospital Lien...(same breakdown as above)	26.00
SEARCHES (Other than Vital Statistics and U.C.C.'s)	5.00
Cattle Brand1st location (\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
for each additional location or earmark filed at same time	5.00
Brands Search or Certificate at later date/time, per location/brand	5.00
Military Discharge Records DD214	No Charge for Filing
Searches, Certificates for Military Discharges (if not used for benefits)	5.00
Posting of Notices (Clerk's Fee)	2.00
Wills Filed For Safekeeping...(\$5Rec, \$5 RMO, \$Archive, \$1 CHS)	16.00
Filing of Budgets (\$2.00 Rec; \$1.00 CHS)	3.00
Mental Health Background Check (for D.P.S. - License to carry concealed handgun)	2.00
Affidavit to Perfect a Restitution Lien	5.00
Patents ...(\$5 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	26.00
Plats (24 X 36)...(\$40 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	51.00
Going Out of Business Sale.. (\$20 Rec, \$5 RMO, \$5 Archive, \$1 CHS)	31.00

U.C.C.'S (UNIFORM COMMERCIAL CODE INSTRUMENTS)

U.C.C. 1 (Initial Filings are now filed with Secretary of State in Austin)

U.C.C.'s Filed in Official Public Records (Real Estate Records) First Page	26.00
Second and subsequent pages	4.00
UTILITY SECURITY INSTRUMENTS (\$25 Rec, \$5 RMO, \$5 Archive, \$1 CHS Fees)	36.00
Blank U.C.C. Forms (Each)	1.00
Public Weigher's Bonds (\$15 Rec, \$5 RMO, \$5 Archive, \$1CHS)	26.00
Warehousemen's Bonds (\$5 Rec, \$5 RMO, \$5 Archive, \$1CHS)	16.00

VITAL STATISTICS

Birth Certificate (or search) issued from Cochran County or State of Texas	\$ 23.00
Death Certificate, (or search) first copy	21.00
Second and subsequent copies ordered at same time (each)	4.00
Filing amendments to birth or death records	* 15.00
Filing amendments to birth based upon Court Order of Change of Name	* 15.00
Filing Delayed Birth Certificate	* 25.00
Filing Birth Certificate based upon adoption	* 25.00
Filing Birth Certificate based upon legitimation or paternity determination	* 25.00

* These fees are charged by BVS in Austin and do not include the issuance of a certified copy. If needed, add \$23.00

ISSUANCE, RECORDING, OR AMENDMENTS OF MARRIAGE LICENSES:

Issuance of marriage license requires proof of identity of both parties (If under-age applicant, parent must sign consent form and I.D. is also required of parent). Acceptable I.D. includes Driver's License, Certified Copy of Birth, or other document issued by a governmental agency. There is a 72 hour waiting period before license is effective unless one of the parties is in active military duty or obtains a waiver from a district judge. Parental consent is required for those under 18 years of age. License and parental consent are valid for 30 days only and are valid for use anywhere in the state of Texas.

Fee for issuance and recording of Marriage License	
With Twogether Certificate (\$5 RMO, \$5 Archive, \$1 CHS, \$1 Vital fee)	\$12.00
Without Certificate	82.00
(\$30 to issue, \$5 RMO, \$5 Archive, \$1 CHS, \$1 Vital fee, \$30 to state)	
Certified Copy of Marriage License (\$9, \$5 RMO, \$5 Archive, \$1.00 CHS)	20.00
Marriage and Divorce search and verification	20.00
Fee for issuance and recording of Informal Declaration of Marriage	37.00
(\$25 to issue, \$5 RMO, \$5 Archive, \$1 CHS, \$1 Vital fee)	
Corrections and recording of corrections to Marriage License already recorded	
(includes \$15 to issue, \$5 R.M., \$5 Archive & \$1 C.S. fees)	26.00
Issuance of Duplicate Marriage License lost or destroyed before recording	
(includes \$15 to issue, \$5 R.M., \$5 Archive & \$1 C.S. fees)	26.00

COPIES

CERTIFIED COPIES...the clerk shall place a certified stamp on the front of each page that is to be certified to	5.00
Plus a fee per page or part of a page of	1.00

EXAMPLE -- a three page certified copy of a record will be \$5 certification

+ \$3 copies for \$8 total

COPIES -- NOT CERTIFIED.....per page	1.00
VOLUME COPYING , 10 or more pages, each page	0.10
VOLUME COPYING, Non-profit organization, each page	0.05
FEE FOR RETURNED CHECK.	30.00
BILL OF COSTS	8.00